

# IGAC Meeting

NO: KMMM/IGAC/51/22

Place: Teachers' Room

Date: 05-11-2022

Time: 1:00 PM

- Agenda:**
1. Confirmation of the resolutions of the meeting dated 03.08.2022
  2. ASAR (2021-22) Submission, IIGA Registration and Submission and NAAC visit
  3. Seminar of Sociology (ICSSR-Sponsored)
  4. Proposal for MoU, Registration Fees for Participation in Seminar etc.
  5. KMMM Journal
  6. Misc. (a) Workshop on CBCS (change of Subjects)  
(b) Best Practices of 2021-22  
(c) Michael's Birthday observation & Publication

## Members Present:

- |                                    |   |
|------------------------------------|---|
| 1. Parshuram                       | 16. Uma Nag 5/11/22                         |
| 2. Gan 5/4/22                      | 17. Manika Jamang 5/11/22                   |
| 3. Amit Dey                        | 18. Parshu R 5/11/22                        |
| 4. Anil Chandra Mahto              | 19. Lakshmi Kanta Mahato 5/11/22            |
| 5. Rubai Bera                      | 20. Subhrajit Chatterji 05/11/22            |
| 6. Debaj Natar                     | 21. <del>Subhrajit Chatterji</del> 05/11/22 |
| 7. Jibid Mahato 05/11/22           | 22. Paraschid Mandal 05.11.22               |
| 8. Nilkanth Bouri 05.11.22         | 23. Lakshpati Hembram 5.11.22               |
| 9. Samrat Mal. 05.11.22            | 24. Uday Krishna Mahato. 05.11.22           |
| 10. Jagadamma Patil. 05/11/22      | 25. Soumen Jy 5.11.2022                     |
| 11. Jaya Mukherjee 05/11/22        | 26. Anam 5.11.2022                          |
| 12. Archana Karmakar 05.11.22      | 27. Kshirod Kumar Mahato 05/11/2022         |
| 13. Moutusi Saha 5/11/22           | 28. Asha Bauri                              |
| 14. Swati Pathak 5/11/22           | 29. Sarapan Kumar Mahato 05/11/22           |
| 15. Kamalika Biswas 5/11/22        | 30. Sunanta Ch                              |
| 31. Bighnananda Mahapatra 05/11/22 | 32. —                                       |

## Resolutions Taken:

Today's meeting was chaired by Dr. B.K. Mandal, Principal of the college and the following resolutions have been taken unanimously:

- (i) The meeting started with the resolutions of the meeting

of 03-08-2022 and confirmed by the members present.

② IQAC coordinator informed about the status of :

(a) ASAR → Submitted for 2016-17, 2017-18, 2018-19, 2019-20, 2020-21 and working in progress of 2021-22

(b) IQA → Working in progress & registration fee not submitted yet

(c) SSR → Still under process

(d) NAAC Visit → College is expect for NAAC 2nd cycle visit in 2023.

③ ICSSR-Sponsored National Seminar of Sociology will be held on 23rd & 24th March 2023. Dr. S. Chatterjee is preparing for the same and call for papers will be announced very soon.

④ There is some proposals by the IQAC :

(a) Regular MoU should be contracted with various institutions whenever the college is doing any academic activities in collaborations with other institutions.

(b) Provide Registration Fees for the participants in the form of paper presentation in a National and International Seminar / Conference / Workshop.

⑤ KMM Pathchakra will be published at least one volume every year by the IQAC and funded by the college. The 1st volume is almost ready and will be published on January 2023.

⑥<sup>(A)</sup> Workshop on CBCS (regarding change of Subjects) and HRMS is done. Also workshop on admission software also be done for the TS and NTS members of the college.

(b) The College analysed the best practices during 2021-22 and an uploaded into college website.

⑦ There is a year long programs to be organized by the college on the observation of 2nd centenary birth year of poet Michael

Madhusudan Dutta,

⑦ The requirements for AQAR submission for 2021-22 is approved by the members which are as follows :

- (i) Academic Audit of Library usage by Teachers and Students (2021-22)
- (ii) Contributions by KMM Alumni (2021-22)
- (iii) IQAC Summary Report (2021-22)
- (iv) Geo Tagged Photographs of the College (2021-22)
- (v) Disable-friendly environment at the campus
- (vi) Code of Ethics and Monitoring Committee
- (vii) Report on the observation of Day of Importance (2021-22)
- (viii) Best Practices (2021-22)
- (ix) Institutional Distinctiveness (2021-22)
- (x) Plan of Action for 2022-23 sessions.

The meeting ended with vote of thanks to the Chair.

Sd/- (Dr. B.K. Mandal)  
Principal/President